

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
December 19, 2024

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Vice Chairman Sylvester called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members Present: Erik Bradley, Andrew Cangiano, Brian McNeilly, Melanie Michetti, Anthony Riccardi, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Members Absent: Michael Grogan, Steven Rattner

Others Present: Diane Alexander, Esq., Jilliam Martucci – Office Manager,
Rob Mellinger, Esq., James Schilling – Executive Director, James Wancho – PE

Others Absent: Thomas Carroll – QPA

Attendance Roll Call:

Mr. Bradley	Present	Mr. Riccardi	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Absent	Mr. Schindelar	Present
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Present
Chairman Rattner	Absent	Mr. Sylvester	Present

Date/Time Call to Order: Thursday December 19, 2024 – 7:30PM
Others Present: Diane Alexander, ~~Tom Carroll~~, Jilliam Martucci, Rob Mellinger, James Schilling, James Wancho

Motion / Resolution	Bradley	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Absent	Present	Present	Absent	Present	Present	Present	Present	Present	Present
Regular Meeting Minutes: 11.26.2024 ALL IN FAVOR	Abstain	Aye	Absent	Aye	Second Aye	Absent	Aye	Aye	Aye	Aye	Motion Aye	Aye
2023 Financials ROLL CALL	Yes	Yes	Absent	Yes	Yes	Absent	Yes	Motion Yes	Second Yes	Yes	Yes	Yes
2024 Financials ROLL CALL	Yes	Yes	Absent	Yes	Yes	Absent	Yes	Motion Yes	Second Yes	Yes	Yes	Yes
Pending Vouchers December 12, 2024 ROLL CALL	Yes	Yes	Absent	Yes	Second Yes	Absent	Yes	Motion Yes	Yes	Yes	Yes	Yes
New Business:												
Resolution 24-48: Closed Session 07:34 PM ROLL CALL	Yes	Yes	Absent	Yes	Yes	Absent	Yes	Second Yes	Yes	Motion Yes	Yes	Yes
Open Session: 08:07 PM ROLL CALL	Yes	Second Yes	Absent	Yes	Yes	Absent	Yes	Motion Yes	Yes	Yes	Yes	Yes
Correspondence ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Absent	Aye	Motion Aye	Second Aye	Aye	Aye	Aye
Directors Report, Maintenance & Repairs – 11/2024 Flow Data– October 2024 ALL IN FAVOR	Aye	Aye	Absent	Second Aye	Aye	Absent	Aye	Motion Aye	Aye	Aye	Aye	Aye
Office Managers Report – 11/2024 ALL IN FAVOR	Aye	Aye	Absent	Aye	Aye	Absent	Aye	Second Aye	Aye	Motion Aye	Aye	Aye
Engineers Report – 11/2024 ALL IN FAVOR	Aye	Aye	Absent	Aye	Motion Aye	Absent	Aye	Aye	Second Aye	Aye	Aye	Aye
New Business:												
MSA 2023 Audit Discussion												
Resolution 24-54: 2023 Audit ROLL CALL	Yes	Yes	Absent	Yes	Motion Yes	Absent	Second Yes	Yes	Yes	Yes	Yes	Yes
MSA 2025 Budget Introduction Discussion												
Resolution 24-49: 2025 MSA Budget Submission Ext ROLL CALL	Yes	Yes	Absent	Yes	Yes	Absent	Yes	Motion Yes	Second Yes	Yes	Yes	Yes
Resolution 24-50: 2025 MSA Budget Introduction ROLL CALL	Yes	Yes	Absent	Yes	Yes	Absent	Yes	Second Yes	Yes	Motion Yes	Yes	Yes
Resolution 24-51: Nitrate Study/NJDEP ROLL CALL	Yes	Yes	Absent	Yes	Yes	Absent	Motion Yes	Second Yes	Yes	Yes	Yes	Yes
Resolution 24-52: PFAS Standards ROLL CALL	Yes	Motion Yes	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Second Yes	Yes	Yes
Resolution 24-53: Somerset Cty Co-Op ROLL CALL	Yes	Yes	Absent	Second Yes	Yes	Absent	Yes	Yes	Motion Yes	Yes	Yes	Yes

<u>Motion / Resolution</u>	<u>Bradley</u>	<u>Cangiano</u>	<u>Grogan</u>	<u>McNeilly</u>	<u>Michetti</u>	<u>Rattner</u>	<u>Riccardi</u>	<u>Romano</u>	<u>Schindelar</u>	<u>Schwab</u>	<u>Still</u>	<u>Sylvester</u>
*Verbal Resolution 24-55: 2023 MSA Audit ROLL CALL	Yes	Second Yes	Absent	Yes	Yes	Absent	Yes	Motion Yes	Yes	Yes	Yes	Yes
Old Business:												
Draft LOA: Roxbury Twp, Well 2/PFAS Treatment	-	-	-	-	-	-	-	-	-	-	-	-
Adjournment: 08:35 PM ALL IN FAVOR	Aye	Aye	Absent	Aye	Second Aye	Absent	Aye	Aye	Aye	Aye	Motion Aye	Aye

Vice Chairman Sylvester opened and closed the meeting to the public.

The “Regular” meeting minutes of November 26, 2024, were accepted on a motion offered by Mr. Still, seconded by Mrs. Michetti, and the affirmative all-in-favor vote of members present. All In Favor:

Mr. Bradley	Abstain	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Absent	Mr. Sylvester	Aye

Comments:

- None

The Financial Reports for 2023 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schindelar and the affirmative Roll Call vote of members present. Roll Call:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- Mr. Schwab advised The Board that the 2023 Audit is complete.

11:27 AM
12/12/24
Accrual Basis

**Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	119,889.00	-119,889.00	0.0%
Interest	10,582.93			
trustee passdown	4,480,000.02	4,480,000.00	0.02	100.0%
Total Income	4,490,582.95	4,599,889.00	-109,306.05	97.6%
Gross Profit	4,490,582.95	4,599,889.00	-109,306.05	97.6%
Expense				
Personnel Services				
B-1 · Administrative-S&W	171,133.89	180,000.00	-8,866.11	95.1%
B-14 · Operating-S&W	632,756.81	668,000.00	-35,243.19	94.7%
Total Personnel Services	803,890.70	848,000.00	-44,109.30	94.8%
Employee Benefits				
B-9 · Pension	114,061.31	114,300.00	-238.69	99.8%
B-8 · Social Security	59,070.11	60,000.00	-929.89	98.5%
B-10 · Hosp				
Dental/Vision	7,277.87			
B-10 · Hosp - Other	218,816.70	226,200.00	-7,383.30	96.7%
Total B-10 · Hosp	226,094.57	226,200.00	-105.43	100.0%
B-11 · Disability Insurance	7,927.49	10,000.00	-2,072.51	79.3%
B-6 · Unemployment	5,672.76	7,000.00	-1,327.24	81.0%
Total Employee Benefits	412,826.24	417,500.00	-4,673.76	98.9%
Administration Expenses				
B-2 · Administrative-OE				
Influent Limit/PSS	-1,734.00			
B-2 · Administrative-OE - Other	50,001.57	49,100.00	901.57	101.8%
Total B-2 · Administrative-OE	48,267.57	49,100.00	-832.43	98.3%
Total Administration Expenses	48,267.57	49,100.00	-832.43	98.3%
Operations and Maintenance				
B-33 · IT & Cyber Security	1,002.10			
B-3 · Legal	37,870.87	35,000.00	2,870.87	108.2%
B-4 · Audit	35,350.00	36,000.00	-650.00	98.2%
B-5 · Engineer				
NJPDES Permit	5,328.92			
B-5 · Engineer - Other	26,921.06	35,000.00	-8,078.94	76.9%
Total B-5 · Engineer	32,249.98	35,000.00	-2,750.02	92.1%
B-15 · Telephone	11,294.98	15,000.00	-3,705.02	75.3%
B-16 · Electric	469,902.84	500,000.00	-30,097.16	94.0%
B-17 · Propane/Fuel Oil	13,107.27	30,000.00	-16,892.73	43.7%
B-18 · Supplies/Chemicals	146,560.03	225,000.00	-78,439.97	65.1%
B-27 · Laboratory Supplies	6,320.54	8,000.00	-1,679.46	79.0%
B-13 · Office	25,775.71	30,000.00	-4,224.29	85.9%
B-31 · External Services	69,686.33	75,000.00	-5,313.67	92.9%
B-28 · Education/Training	13,631.00	15,000.00	-1,369.00	90.9%
B-25 · Laboratory Fees	34,453.05	35,000.00	-546.95	98.4%
B-19 · Maintenance/Repairs	199,593.47	200,000.00	-406.53	99.8%
B-20 · Insurance	143,057.00	143,400.00	-343.00	99.8%
B-24 · NJDEP Fees	19,803.75	25,000.00	-5,196.25	79.2%
B-12 · Trustee Admin Fee	2,560.00	15,000.00	-12,440.00	17.1%
B-23 · Permit Appl/Compliance F...	31,208.08	31,500.00	-291.92	99.1%
B-21 · Equipment	61,956.49	70,000.00	-8,043.51	88.5%
B-26 · Sludge Disposal	1,014,046.10	1,030,370.00	-16,323.90	98.4%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%

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 12/12/24
 Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Total Operations and Maintenance	2,369,429.59	2,579,270.00	-209,840.41	91.9%
Debt Service				
Debt Svs - Principal Payment	54,814.91			
Debt Svs - Interest Payment	60,085.00			
Debt Service - Other	0.00	306,519.00	-306,519.00	0.0%
Total Debt Service	114,899.91	306,519.00	-191,619.09	37.5%
Reserves				
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	83,658.00	200,000.00	-116,342.00	41.8%
Total Reserves	83,658.00	400,000.00	-316,342.00	20.9%
Pension Reimbursement	-22,652.12			
Union Dues	-175.50			
Total Expense	3,810,144.39	4,600,389.00	-790,244.61	82.8%
Net Ordinary Income	680,438.56	-500.00	680,938.56	-136,087.7%
Other Income/Expense				
Other Income				
Short Term Disability Reimburse	19,686.40			
Total Other Income	19,686.40			
Net Other Income	19,686.40			
Net Income	700,124.96	-500.00	700,624.96	-140,025.0%

11:18 AM
 12/12/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	368.31
OA 8169 · Operating Acct TD - 8169	1,106,424.81
PR 3717 · Payroll Account TD - 3717	46,130.55
CI 5030 · *CLOSED* Capital Account - 5030	328,697.40
Es 3226 · Escrow Account TD Bank - 3226	10,539.11
RR 1360 · Renewal & Replacement TD -1360	785,316.65
Petty Cash	278.74
Total Checking/Savings	2,277,755.57
Accounts Receivable	
1200 · Accounts Receivable	-0.02
Total Accounts Receivable	-0.02
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	5,368,370.54
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	29,573,660.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	200,560.89
Total Accounts Payable	200,560.89
Other Current Liabilities	
NJIB Note Payable	9,239,577.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	310.00
PERS - Contributions	160,317.11
PERS - Loans	148,057.09
PERS - Insurance	16,596.76
Union Dues	-1,191.91
Accrued Payroll Liabilities - Other	-48,448.76
Total Accrued Payroll Liabilities	275,942.43

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 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
Escrow Deposits Payable	
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	-183.50
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	13,929.99
Due to Municipalities	-215,991.00
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	58,090.70
Accounts Payable - Pension	-223,012.24
Accrued Liabilities	47,771.68
Total Other Current Liabilities	9,257,990.28
Total Current Liabilities	9,458,551.17
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	13,999,871.55
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
PS Controls 1-5	12,287.50
365 PPE · Contract 365 Plant Process Eval	12,852.35
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	1,027,462.33
360 Leg · Contract 360 HVAC/Roofs - Le...	3,684.40
360 IB · Contract 360 HVAC/Roofs-NJIBa...	6,269.74
360 PSS · Contract 360 HVAC Roofs PSS	32,403.21
Total 360 · Contract 360 HVAC & Roofs	1,069,819.68
Contract 295 - Tertiary Tmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Tmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84

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 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of December 31, 2023

	Dec 31, 23
350 · Contract 350 - PCSIU	241.25
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm Telecommunications Project	1,460.92 4,760.00
305 · Contract 305 NJIB Application	48.82
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	-283,817.77
Total B-29 Capital Improvements	966,535.00
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	534,975.60
Total B-30 Renewal and Replacement	564,009.27
Operations	50,000.00
Total Restricted	1,659,796.27
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 · Opening Bal Equity	-7,507,976.57
32000 · Retained Earnings	-2,679,002.76
Net Income	683,584.19
Total Equity	15,573,788.79
TOTAL LIABILITIES & EQUITY	29,573,660.34

The Financial Reports for 2024 were accepted on a motion offered by Mr. Romano, seconded by Mr. Schindelar and the affirmative Roll Call vote of members present. Roll Call:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- None

Financial Reports – 2024

11:19 AM

12/12/24

Accrual Basis

**Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through November 2024**

	Jan - Nov 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	126,593.00	-126,593.00	0.0%
Interest	77,631.73			
trustee passdown	4,562,560.61	4,715,000.00	-152,439.39	96.8%
Total Income	4,640,192.34	4,841,593.00	-201,400.66	95.8%
Gross Profit	4,640,192.34	4,841,593.00	-201,400.66	95.8%
Expense				
Personnel Services				
B-1 · Administrative-S&W	177,496.01	185,000.00	-7,503.99	95.9%
B-14 · Operating-S&W	550,337.37	668,000.00	-117,662.63	82.4%
Total Personnel Services	727,833.38	853,000.00	-125,166.62	85.3%
Employee Benefits				
B-9 · Pension	115,201.00	120,000.00	-4,799.00	96.0%
B-8 · Social Security	53,644.28	66,000.00	-12,355.72	81.3%
B-10 · Hosp				
Dental/Vision	4,282.94			
B-10 · Hosp - Other	214,480.09	230,000.00	-15,519.91	93.3%
Total B-10 · Hosp	218,763.03	230,000.00	-11,236.97	95.1%
B-11 · Disability Insurance	7,029.93	10,000.00	-2,970.07	70.3%
B-6 · Unemployment	5,948.72	7,000.00	-1,051.28	85.0%
Total Employee Benefits	400,586.96	433,000.00	-32,413.04	92.5%
Administration Expenses				
B-2 · Administrative-OE				
Influent Limit/PSS	256.25			
B-2 · Administrative-OE - Other	28,773.55	40,000.00	-11,226.45	71.9%
Total B-2 · Administrative-OE	29,029.80	40,000.00	-10,970.20	72.6%
Total Administration Expenses	29,029.80	40,000.00	-10,970.20	72.6%
Operations and Maintenance				
B-33 · IT & Cyber Security	21,730.47	27,000.00	-5,269.53	80.5%
B-3 · Legal	38,077.40	35,000.00	3,077.40	108.8%
B-4 · Audit	10,000.00	20,000.00	-10,000.00	50.0%
B-5 · Engineer				
NJPDES Permit	370.00			
B-5 · Engineer - Other	29,698.02	35,000.00	-5,301.98	84.9%
Total B-5 · Engineer	30,068.02	35,000.00	-4,931.98	85.9%
B-15 · Telephone	14,496.15	15,000.00	-503.85	96.6%
B-16 · Electric	340,933.37	550,000.00	-209,066.63	62.0%
B-17 · Propane/Fuel Oil	10,762.92	15,000.00	-4,237.08	71.8%
B-18 · Supplies/Chemicals	163,629.68	225,000.00	-61,370.32	72.7%
B-27 · Laboratory Supplies	7,941.22	8,000.00	-58.78	99.3%
B-13 · Office	14,123.42	30,000.00	-15,876.58	47.1%
B-31 · External Services	60,457.90	75,000.00	-14,542.10	80.6%
B-28 · Education/Training	19,238.82	18,000.00	1,238.82	106.9%
B-25 · Laboratory Fees	18,771.45	20,000.00	-1,228.55	93.9%
B-19 · Maintenance/Repairs	155,061.75	200,000.00	-44,938.25	77.5%
B-20 · Insurance	167,071.00	145,000.00	22,071.00	115.2%
B-24 · NJDEP Fees	18,542.23	25,000.00	-6,457.77	74.2%
B-12 · Trustee Admin Fee	70,665.16	10,000.00	60,665.16	706.7%
B-23 · Permit Appl/Compliance F...	16,696.09	40,000.00	-23,303.91	41.7%
B-21 · Equipment	35,751.38	70,000.00	-34,248.62	51.1%
B-26 · Sludge Disposal	841,089.60	1,095,370.00	-254,280.40	76.8%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%

11:19 AM
 12/12/24
 Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through November 2024

	Jan - Nov 24	Budget	\$ Over Budget	% of Budget
Total Operations and Maintenance	2,055,108.03	2,683,370.00	-628,261.97	76.6%
Debt Service				
Debt Svs - Principal Payment	139,621.83			
Debt Svs - Interest Payment	147,604.14			
Debt Service - Other	0.00	357,223.00	-357,223.00	0.0%
Total Debt Service	287,225.97	357,223.00	-69,997.03	80.4%
Reserves				
B-32 - Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 - Capital Improvement	200,000.00	200,000.00	0.00	100.0%
B-30 - Renewal & Replacement	200,000.00	200,000.00	0.00	100.0%
Total Reserves	400,000.00	475,000.00	-75,000.00	84.2%
Pension Reimbursement	-16,749.82			
Union Dues	-156.00			
Total Expense	3,882,878.32	4,841,593.00	-958,714.68	80.2%
Net Ordinary Income	757,314.02	0.00	757,314.02	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	4,524.00			
Short Term Disability Reimburse	1,499.42			
Total Other Income	6,023.42			
Net Other Income	6,023.42			
Net Income	<u>763,337.44</u>	<u>0.00</u>	<u>763,337.44</u>	<u>100.0%</u>

11:18 AM
 12/12/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of November 30, 2024

	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	907,692.03
OA 8169 · Operating Acct TD - 8169	2,091,719.46
PR 3717 · Payroll Account TD - 3717	4,264.66
CI 5030 · *CLOSED* Capital Account - 5030	328,697.40
Es 3226 · Escrow Account TD Bank - 3226	10,203.94
RR 1360 · Renewal & Replacement TD -1360	707,663.00
Petty Cash	501.51
Total Checking/Savings	4,050,742.00
Accounts Receivable	
1200 · Accounts Receivable	-0.02
Total Accounts Receivable	-0.02
Other Current Assets	
NJIB Note Receivable	3,090,435.00
Prepaid Expenses	179.99
Total Other Current Assets	3,090,614.99
Total Current Assets	7,141,356.97
Fixed Assets	
Construction in Progress	1,609,092.35
Accumulated Depreciation	-39,721,047.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
Total Fixed Assets	23,875,337.80
Other Assets	
Def. Pension Outflows	329,952.00
Total Other Assets	329,952.00
TOTAL ASSETS	31,346,646.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-45,476.95
Total Accounts Payable	-45,476.95
Other Current Liabilities	
NJIB Note Payable	11,374,311.00
Accrued Payroll Liabilities	
Garnishment	302.14
VALIC	-760.00
PERS - Contributions	202,277.09
PERS - Loans	162,796.32
PERS - Insurance	19,261.73
Union Dues	-1,035.91
Accrued Payroll Liabilities - Other	-48,448.76
Total Accrued Payroll Liabilities	334,392.61

11:18 AM
 12/12/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of November 30, 2024

	Nov 30, 24
Escrow Deposits Payable	
Stonewald/Morris HH	-216.25
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
Total Escrow Deposits Payable	15,015.86
Due to Municipalities	-126,804.61
Compensated Absenses Payable	61,681.72
Accrued Interest Payable	58,090.70
Accounts Payable - Pension	-320,189.70
Accrued Liabilities	47,771.68
Total Other Current Liabilities	11,444,269.26
Total Current Liabilities	11,398,792.31
Long Term Liabilities	
Net Pension Liability	1,394,376.00
Loans Payable	2,145,402.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	10,200.00
Def. Pension Inflows	991,342.00
Total Def. Inflows of Resources	1,001,542.00
Total Long Term Liabilities	4,541,320.38
Total Liabilities	15,940,112.69
Equity	
Net Investment in Capital Asset	22,689,413.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	1,137.42
370 WQ · Contract 370 Water Quality	33,459.12
PS Controls 1-5	7,082.80
365 PPE · Contract 365 Plant Process Eval	11,853.97
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	46,556.19
360 Leg · Contract 360 HVAC/Roofs - Le...	6,125.97
360 IB · Contract 360 HVAC/Roofs-NJIBa...	19.74
360 PSS · Contract 360 HVAC Roofs PSS	135.32
Total 360 · Contract 360 HVAC & Roofs	52,837.22
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84

11:18 AM
 12/12/24
 Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
 As of November 30, 2024

	Nov 30, 24
350 · Contract 350 - PCSIU	241.25
325 · Contract 325 - SC 3&4	11,694.10
330 · Contract 330 GT 1	9,776.65
310 · Contract 310 Phase III Air Perm Telecommunications Project	1,460.92 4,760.00
305 · Contract 305 NJIB Application	48.82
285 · Contract 285 - SC #1 & 2	93,801.49
270 · Contract 270 Thickeners	8,843.08
280 · Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	-257,556.97
Total B-29 Capital Improvements	4,206.80
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	510,231.95
Total B-30 Renewal and Replacement	539,265.62
Operations	50,000.00
Restricted - Other	50,000.00
Total Restricted	722,724.42
Unrestricted	
Designated	-107,978.00
Undesignated	835,952.10
Total Unrestricted	727,974.10
3000 · Opening Bal Equity	-7,578,426.57
32000 · Retained Earnings	-1,995,418.57
Net Income	840,267.14
Total Equity	15,406,534.08
TOTAL LIABILITIES & EQUITY	31,346,646.77

The **Pending Vouchers** for December 12, 2024, were approved for payment on a motion offered by Mr. Romano, seconded by Mrs. Michetti and the affirmative Roll Call vote of members present. Roll Call:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- None

Musconetcong Sewerage Authority

Through December 12, 2024

	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
OPERATING:	Advance Auto Parts	Invoice 7977433842322	B-19 · Maintenanc	77.77
	Advance Auto Parts	Invoice 7927431040660	B-19 · Maintenanc	98.00
	Alfred DeFelice	Wastewater Course	B-28 · Education/I	59.00
	American Wear	Uniform Service 11.26.24-1:	B-31 · External Sei	600.32
	Blue Diamond Disposal, Inc.	Invoice 840910 - Monthly Tr:	B-31 · External Sei	469.00
	Business Machine Technologies	Invoice 2371937, 2371913,	B-33 · IT & Cyber S	1,249.84
	Cambiotti's Tomato Pie Cafe	12.10.2024 - 2024 Q4 Safet	B-2 · Administrativ	383.65
	Cintas First Aid & Safety	Invoice # 5237888802 First	B-31 · External Sei	357.38
	Dell EMC	Invoice 10787910771 - Con	B-21 · Equipment	1,043.24
	E&G Exterminators	Invoice 649309 Quarterly Se	B-31 · External Sei	230.00
	Gannett New York - New Jersey L	Invoice 6729052 - 2025 MS/	B-2 · Administrativ	112.22
	GateHouse Media New York Hol	Invoice 6726754 - 2025 MS/	B-2 · Administrativ	45.95
	Grainger	Invoice # 9309947134	B-18 · Supplies/CI	160.03
	Grainger	Invoice # 9315333980	B-18 · Supplies/CI	280.76
	Grainger	Invoice # 931709271	B-18 · Supplies/CI	309.69
	Grainger	Invoice # 9326784080	B-18 · Supplies/CI	646.05
	Jilliam Martucci	2024 Dental, Mileage, Posta	B-10, B-2	343.93
	Maraziti Falcon, LLP	Invoice 58282 - General Cou	B-3 · Legal	2,237.50
	Maraziti Falcon, LLP	Invoice 58284 - Counsel - N.	B-23 · Permit Appl	3,542.00
	Niusene Oliveira Cleaning Comp	Invoice 2314 - July-Decemb	B-31 · External Sei	2,400.00
	North East Technical Sales, Inc.	Invoice 53085	B-19 · Maintenanc	498.15
	One Call Concepts, Inc.	Invoice 4105445	B-2 · Administrativ	74.36
	PS&S	Invoice # 172605 - General C	B-5 · Engineer	2,680.00
	R-D Trucking	Invoice 4878 - Sludge Haulir	B-26 · Sludge Disp	44,086.00
	Reiner Pump Systems, Inc.	Invoice # KCP663NJ - PS#5 f	B-21 · Equipment	9,352.00
	RingCentral	Invoice CD_000963603 - 11	B-15 · Telephone	313.24
	Roxbury Twp. Water Dept.	Invoice # 9318-0 & 8250-0	B-31 · External Sei	142.94
	Schilling, James	2024 AEA Conference Exper	B-2 · Administrativ	820.15
	SEM/BDS Stroudsburg Electric M	Invoice 6670230 & 6667415	B-19 · Maintenanc	937.60
	SEM/BDS Stroudsburg Electric M	Invoice 6673661 & 6671555	B-19 · Maintenanc	3,210.74
	Treasurer, State of New Jersey	Invoice 242079900 - NJEMS	B-24 · NJDEP Fees	50.00
	USALCO	Invoice 910139295	B-18 · Supplies/CI	11,548.96
	Vince Barbato	2024 Dental Reimbursemer	B-10 · Hosp	<u>750.12</u>
			TOTAL:	89,110.59
CAPITAL:	One Water Consulting, LLC	Invoice 1884 - Refined Nitra	370 WQ · Contrac	16,823.00
	PS&S	Invoice # 172604 - PPE - thr	365 PPE · Contrac	1,128.78
	PS&S	Invoice # 172606 - PPE - thr	375 HR · Contract	<u>1,216.25</u>
			TOTAL:	19,168.03

	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
RENEWAL:	Pumping Service, Inc.	Invoice 1148095 - PS#1 Cor B-30 · Renewal & I		144,724.53
	Pumping Service, Inc.	Invoice 1147820 - PS#1 Tra B-30 · Renewal & I		<u>43,350.00</u>
			TOTAL:	188,074.53
ESCROW:			TOTAL:	0.00
PAYROLL:	MSA Payroll	Processing Date 11.22.2024 B-1, B-14		33,229.09
	MSA Payroll	Processing Date 12.06.2024 B-1, B-14		<u>33,448.31</u>
			TOTAL:	66,677.40
ONLINE CHECKS &	Attice	Payment ID 953342230	B-15 · Telephone	315.00
MANUAL PYMTS:	American Water	Confirmation # 1669008756	B-31 · External Ser	1,062.39
	Direct Energy	Confirmation # 2938518	B-16 · Electric	1,267.79
	Direct Energy	Confirmation # 2949365, 29	B-16 · Electric	26,228.82
	JCP&L	Confirmation # 110783658	B-16 · Electric	9,537.77
	JCP&L	Confirmation # 111011721	B-16 · Electric	3,881.97
	Local 32	Union Dues 11/2024	Accrued Payroll Li	312.00
	Lowe's	Reference # 2930020912	B-19 · Maintenanc	267.33
	NJ Division of Pensions & Benefit	Reference # 32611209	Accounts Payable	5,960.34
	NJSHBP	Reference # 33720445	B-10 · Hosp	23,490.28
	PVSC	Confirmation # 2001803471	B-26 · Sludge Disp	33,165.60
	Primepoint	Invoice 640771 - 11.22.2024	B-2 · Administrati	31.88
	Primepoint	Invoice 642827	B-2 · Administrati	44.38
	Shell Fleet Management	Confirmation # 8169121326	B-17 · Propane/Fu	301.41
	Valic	Confirmation # 373948	Accrued Payroll Li	235.00
	Valic	Confirmation # 377227	Accrued Payroll Li	235.00
	Verizon Wirelss	Transaction ID 3602573357	B-15 · Telephone	<u>249.97</u>
			TOTAL:	106,586.93

Resolution No. 24-48 to move into Closed Session was offered on a motion by Mr. Schwab seconded by Mr. Romano and the affirmative Roll Call vote of members present. Roll Call:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- Entered Closed Session at 07:34pm to discuss permit litigation.

A motion to move back into open session was offered by Mr. Romano seconded by Mr. Cangiano and the affirmative all-in-favor vote of members present. Roll Call:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- Moved back into Open Session at 08:07pm.

The following **correspondence** for November-December 2024 was received and filed on a motion offered by Mr. Romano, seconded by Mr. Schindelar and the affirmative all in favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Absent	Mr. Sylvester	Aye

Comments:

- There was discussion among The Board about Correspondence: C, it was determined this will be handled under New Business.

- Correspondence:

- A. NJIB: Construction Loan Accrued Interest Monthly Statement as of 10.31.2024, Semi-Annual Start Date: 09.01.2024
- B. 2023 Fully Executed Audit Representation Letter
- C. PS&S: Proposal for Architectural & Engineering Services for Grabrail/Handrail Replacements
- D. *NJIB: Contract 360, Pay Requisition 10 Reimbursement - \$70,375.00

Monthly Reports:

The Director's Report, Maintenance & Repairs Report for December 2024, and Flow Data for November 2024 were accepted on a motion offered by Mr. Romano and seconded by Mr. McNeilly and the affirmative all-in favor vote of members. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Absent	Mr. Sylvester	Aye

Director's Report, Maintenance & Repairs Report, Flow Data Comments:

- Mr. Schilling advised The Board that there was a savings of \$2750.00 to the MSA for the completion of the Elected Officials Training.
- DEP inspection completed earlier in the week.
- MSA-issued emails that are no longer in use have been terminated.

- Mr. Schilling reminded The Board that if any MSA-issued tablets during COVID-19 are no longer in use, please return them so they can be re-purposed.
- There was a discussion among The Board concerning the MSA’s participation in the Spring Bond Pool related to Contract 360, it was decided that we will participate in the Spring Bond Pool as we have met all the required conditions, and it has been allocated in the 2025 proposed budget. The Office Manager was instructed to advise NJIB that the MSA will participate in the spring bond pool.

The Office Manager’s Report for December 2024 was accepted on a motion offered by Mr. Schwab and seconded by Mr. Romano and the affirmative all-in-favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Absent	Mr. Sylvester	Aye

Office Manager’s Report Comments:

- Ms. Martucci advised The Board that the 2023 Audit is completed and the 2025 Budget is on the agenda for acceptance.

The Engineer’s Report for December 2024 was accepted on a motion offered by Mrs. Michetti and seconded by Mr. Schindelar and the affirmative all-in-favor vote of members present. All In Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Absent	Mr. Sylvester	Aye

Engineer’s Report Comments:

- Mr. Riccardi asked when the last time a safety inspection was completed pertaining to the hand/grab rails.
- Mr. Schilling and Mr. Wancho discussed and advised The Board that this is the third time that these repairs are being completed.
- Mr. Riccardi and Mr. Schwab both recommended and agreed that this safety inspection should be completed annually.

New Business:

Resolution No. 24-54 was offered on a motion by Mrs. Michetti seconded by Mr. Riccardi and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- Mr. Schwab advised The Board that the 2023 Audit came in clean.

Resolution No. 24-49 was offered on a motion by Mr. Romano seconded by Mr. Schindelar and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- Mr. Schwab advised The Board that the 2025 Budget Introduction will be submitted late which is the reason that the extension is needed.

Resolution No. 24-50 was offered on a motion by Mr. Schwab seconded by Mr. Romano and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- Mr. Schwab advised The Board that the 2025 Budget Introduction is finalized, and the adoption is expected at the January 2025 meeting.

Resolution No. 24-51 was offered on a motion by Mr. Riccardi seconded by Mr. Romano and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- None

Resolution No. 24-52 was offered on a motion by Mr. Cangiano seconded by Mr. Schwab and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- None

Resolution No. 24-53 was offered on a motion by Mr. Schindelar seconded by Mr. McNeilly and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- Mr. Schwab asked why we are leaving the Morris County Co-Op. Mr. Schilling advised that there is a cost associated with Morris County. Additionally, we were not using it adequately. Mr. Schwab asked if the services were comparable, Mr. Schilling confirmed services offered are comparable.

A Verbal Resolution 24-55 was issued by Counsel, Ms. Alexander, Esq. was offered on a motion by Mr. Romano seconded by Mr. Cangiano, and the affirmative Roll Call vote of members present. Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Absent	Mr. Schindelar	Yes
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Absent	Mr. Sylvester	Yes

Comments:

- None

Old Business:

- Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA
- Mrs. Michetti advised The Board that there is no movement on the topic.

Adjournment:

Motion made by Mr. Still, seconded by Mrs. Michetti and the all-in favor Vote of members present, Chairman Rattner adjourned the meeting at 08:35 pm. All in Favor:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Absent	Mr. Schindelar	Aye
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Absent	Mr. Sylvester	Aye

Respectfully Submitted:
Jilliam Martucci – Office Manager

RESOLUTION 24-48 AUTHORIZING CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEGE ISSUES AND PENDING LITIGATION

BE IT RESOLVED by the Musconetcong Sewerage Authority (“Authority”) on this 19th day of December 2024, as follows:

1. In accordance with the Open Public Meetings Act, the Authority shall adjourn to executive session in accordance with N.J.S.A. 10:4-12(b)(7), in order to provide legal advice regarding NJPDES Permitting issues and regulations, which are communications subject to Attorney Client Privilege and to discuss pending or threatened litigation in the matter of Musconetcong Sewerage Authority v. NJDEP, OAL Dkt. no. ELU 05549-13 and EER 05944-21 regarding the MSA’s challenge to NJDEP’s imposition of nitrates effluent limitations and updated information.
2. The minutes of the Closed Session relating to attorney client privilege will be released to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
3. The minutes of the executive session discussing pending or threatened litigation, to the extent not subject to attorney client privilege, shall be available to the public upon: the issuance of an unappealable Order of a Court of competent jurisdiction; upon settlement of all issues in the matter; or the failure to institute litigation after the passage of reasonable time.
4. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 19, 2024.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

John Sylvester, Vice Chairman

Dated: December 19, 2024

MUSCONETCONG SEWERAGE AUTHORITY

**RESOLUTION 24-54
2023 MSA AUDIT**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2023 has been completed and filed with the Director of the Division of Local Government Services pursuant to .J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Musconetcong Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2023, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON December 19, 2024.

Secretary

Date

**2025 BUDGET SUBMISSION EXTENSION RESOLUTION 24-49
OF THE MUSCONETCONG SEWERAGE AUTHORITY**

WHEREAS, the Local Authorities Law requires every Authority to transmit three certified copies of the Budget to the Director of Local Government Services at least 60 days prior to the end of the current fiscal year; and

WHEREAS, the Musconetcong Sewerage Authority Budget for the fiscal year ended December 31, 2025 was due on November 1, 2024;

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the reason for the late introduction of the Authority Budget for the fiscal year ended December 31, 2025 is that the Authority's estimated revenues and appropriations were not known at the time the Budget was to be legally introduced.

Recorded Vote

Aye

No

Abstain

Absent

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 19, 2024.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

John Sylvester, Vice Chairman

Dated: December 19, 2024

RESOLUTION 24-50

2025 AUTHORITY BUDGET RESOLUTION

Musconetcong Sewerage Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget for Musconetcong Sewerage Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented before the governing body of the Musconetcong Sewerage Authority at its open public meeting of December 19, 2024; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,950,000.00, Total Appropriations including any Accumulated Deficit, if any, of \$5,201,202.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$251,202.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$428,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Musconetcong Sewerage Authority, at an open public meeting held on December 19, 2024 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the) Musconetcong Sewerage Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Musconetcong Sewerage Authority will consider the Annual Budget and Capital Budget/Program for Adoption on January 23, 2025.

(Secretary's Signature)

(Date)

Governing Body Recorded Vote

Table with 5 columns: Member, Aye, Nay, Abstain, Absent. Rows include Bradley, Cangiano, Grogan, McNeilly, Michetti, Rattner, Riccardi, Romano, Schindelar, Schwab.

Still				
Sylvester				

RESOLUTION 24-51 AUTHORIZING SUBMISSION OF MUSCONETCONG RIVER NITRATE STUDY TO THE NJDEP

NOW THEREFORE BE IT RESOLVED by the Musconetcong Sewerage Authority (“Authority”), on this 19th day of December 2024, that the draft report entitled Musconetcong River Nitrate Study Draft, prepared by James Cosgrove, Jr., P.E. of One Water Consulting LLC, dated December 10, 2024 (“Draft Report”) is hereby accepted, and that James Cosgrove, Jr., P.E. is hereby authorized and directed to finalize the Draft Report and forward the same to the New Jersey Department of Environmental Protection. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 19, 2024.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

John Sylvester, Vice Chairman

Dated: December 19, 2024

**RESOLUTION 24-52 REQUESTING RECONSIDERATION OF
PROPOSED SWQS FOR PFAS CONTAMINANTS**

WHEREAS, the Musconetcong Sewerage Authority (“MSA” or “Authority”) and its members are committed to the operation and maintenance of its treatment plant and pump stations. Our goal is to meet the rules and regulations mandated by the Federal and State requirements in order to protect public health and the environment. The MSA strives to ensure that the operations and maintenance are provided in the most effective, efficient and responsive manner; and

WHEREAS, USEPA and NJDEP have determined that Per- and polyfluoroalkyl substances (“PFAS”), a group of synthetic chemicals that are used in many products and industrial processes, are a threat to human health and the environment; and

WHEREAS, in September 2024, USEPA published final water quality criteria for ten (10) individual PFAS for the protection of fish and other aquatic life. These levels are not regulatory and are not required, but States and Tribes can consider using them to develop water quality standards, which, among other things, form the basis for wastewater discharge permit effluent limitations; and

WHEREAS, in April 2024, USEPA issued enforceable drinking water standards to protect communities from exposure to PFAS. At that time, USEPA concurrently announced a further \$1 billion to help States and territories implement PFAS testing and treatment at public water systems and to help owners of private wells address PFAS contamination; and

WHEREAS, on Nov. 21, 2024, the NJDEP announced its plans to propose amendments to N.J.A.C. 7:9B SWQ Standards to establish “new freshwater and saline water criteria for PFNA, PFOA, and PFOS” (“Amendments”). As discussed at the Nov. 21, 2024 online stakeholder meeting and shown in the November 24 presentation entitled, “Anticipated Amendments to the Surface Water Quality Standards (SWQS) at N.J.A.C. 7:9B,” two of the proposed standards (PFOA and PFOS) are a thousand times and seven thousand respectively, more stringent than USEPA’s water quality criteria. At the time of the announcement, NJDEP did not identify sufficient funding to help address PFAS contamination or identify adequate treatment technologies to attain compliance; and

WHEREAS, the Amendments would translate into effluent limitations for wastewater treatment plants that are not consistent with current detection capabilities; and

WHEREAS, the Amendments would require wastewater treatment plants to install enhanced secondary and tertiary treatment technology that may, or may not, achieve these undetectable compliance levels. Further, as this level of treatment has not been implemented on this scale, it is not known what impact the accompanying removal of nutrients along with PFAS will have upon the flora and fauna in the downstream environment; and

WHEREAS, it also appears that the NJDEP plans to propose the Amendments without fully considering the implications for sludge management and disposal, which could lead to sludge

that cannot be disposed of in an economical or timely manner and may exceed the current capabilities of facilities that dispose of sludge; and

WHEREAS, it also appears that the NJDEP is vastly underestimating the costs of sampling, monitoring, laboratory analysis, engineering, design, construction, and operations that would be necessary to achieve compliance. The cost of compliance cannot be reliably determined at this time, but if achievable, would be tens of millions for most treatment plants individually, and into the tens of billions for New Jersey wastewater treatment plants in total. A recent study conducted by the Minnesota Pollution Control Agency (MPCA) evaluating the costs associated managing and destroying PFAS can be found at <https://www.pca.state.mn.us/news-and-stories/groundbreaking-study-shows-unaffordable-costs-of-pfas-cleanup-from-wastewater>. The excessive costs would be passed on to the wastewater customers, many of whom are already economically challenged, including those who live in disadvantaged communities and have low to moderate levels of income; and

WHEREAS, the cost of treatment would force wastewater treatment plants to redirect funds away from important plant repairs and modernization projects that are desperately needed just as aging infrastructure reaches the end of its useful life; and

WHEREAS, the Musconetcong Sewerage Authority takes its responsibilities of environmental stewardship seriously and is anxious to address the proliferation of PFAS substances to protect public health and the environment, however, these substances must be removed from the waste stream through public awareness and through labeling and public education and other restrictions on their use. Thereafter, if necessary, using methods that are based on sound science, existing analytical capabilities, and feasible technology, further improvements can be required of wastewater treatment plants. Otherwise, considerable resources will be expended for little or no beneficial improvement to levels of PFAS in the community; and

NOW THEREFORE BE IT RESOLVED that the Musconetcong Sewerage Authority calls on the New Jersey Department of Environmental Protection to reconsider the amendments to Surface Water Quality Standards (SWQS) at N.J.A.C. 7:9B, entitled "New freshwater and saline water criteria for PFNA, PFOA, and PFOS".

BE IT FURTHER RESOLVED, that the Executive Director is authorized and directed to send a copy of this Resolution to the following: Victor Poretti, Director, Division of Water Monitoring, Standards and Pesticide Control and Kimberly Cenno, Bureau Chief, Bureau of Environmental Analysis, Restoration and Standards, NJ Department of Environmental Protection, P. O. Box 420, 401 East State Street, Trenton, NJ 08625 and via email at SWQS@dep.nj.gov.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 19, 2024.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

John Sylvester, Vice Chairman

Dated: December 19, 2024

RESOLUTION NO. 24-53

RESOLUTION AUTHORIZING APPLICATION TO JOIN THE SOMERSET COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Somerset, hereinafter referred to as the "Lead Agency" has established a Cooperative Pricing System and has offered voluntary participation in the Somerset County Cooperative Pricing System, for the purchase of goods and services; and

WHEREAS, as the Lead Agency, the County of Somerset will be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, the Musconetcong Sewerage Authority (the "Authority") desires to become a member of the Somerset County Cooperative Pricing System, #2-SOCCP, for the procurement of goods and services effective immediately, and, that such membership shall be for the period ending December 31, 2028 and each renewal, thereafter of the system, unless MSA elects to formally withdraw from the system; and

WHEREAS, the Authority, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program and other approved Cooperative Purchasing Programs provided that, whenever a purchase is made, MSA shall document with specificity that the goods or services selected best meet the requirements of the MSA.

NOW, THEREFORE, BE IT RESOLVED by the Musconetcong Sewerage Authority in the Counties of Morris and Sussex in the State of New Jersey on this 19th day of December, 2024 as follows:

1. That the Executive Director is hereby authorized and directed to execute the Somerset County Cooperative Pricing System ID# - 2SOCCP Cooperative

Pricing System Agreement, in substantially the form attached hereto, for the procurement of goods or services as a member of the Somerset County Cooperative Pricing System.

2. The Executive Director, staff and consultants are authorized and directed to take all actions reasonable and necessary to become a registered member of the Somerset County Cooperative Pricing System and in the implementation of the contract awarded herein. Two certified copies of Resolution and Two (2) executed copies of Agreement shall be forwarded to: Melissa A. Kosensky, QPA, CCPO, RPPO, Purchasing Agent, Somerset County Purchasing Division, P.O. Box 3000, 20 Grove St., Somerville, NJ 08876-1262, and this Resolution shall take effect immediately.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on December 19, 2024.

Musconetcong Sewerage Authority

ATTEST:

Joseph Schwab, Secretary-Treasurer

John Sylvester, Vice Chairman

Dated: December 19, 2024